



tanja liedtke foundation
inspiring dance

Information for donation

The Tanja Liedtke Foundation welcomes submissions, from organisations (or auspiced individuals) regarding new initiatives, partnership and projects.

Submissions for funding support are made in two stages. A Preliminary Enquiry is submitted to Tanja Liedtke Foundation for initial consideration. Notification of the outcome will be sent within three weeks of receipt and if considered to have merit, a more Detailed submission may be requested. Detailed Submissions will be reviewed by the Board of Trustees and Advisory Group for approval. In some instances, more information may be required before final assessment is made. Notification in writing of the outcome of the Detailed Submission will be in writing.

The Foundation will endeavour to keep all information supplied with an application confidential however applicants should be aware when preparing their application that any information provided may be passed on to third parties during the assessment process.

Applications submitted without the information described under How To Apply cannot be considered and grants are made on the basis of assessments against the Foundation's grant criteria by its Board of Directors at its discretion. The Board's decision on an application is not subject to review and reasons not to fund a project may or may not be given.

A decision not to fund a project does not reflect on the merits of the applicant or the value of the project.

Reporting and evaluation will neither positively nor adversely influence future grants.

Each application will be reviewed independent of the past performance of the grantseeker on an individual basis.



tanja liedtke foundation
inspiring dance

PRELIMINARY ENQUIRY

A preliminary enquiry to the Tanja Liedtke Foundation must include the following information:

- A brief description of the organisation including ACN, ABN, state of incorporation, address, contact details and contact person.
- Background of organisation – vision, main achievements
- Provide a brief description of the project, its aims and objectives, project beneficiaries and anticipated outcomes. (approx. 300 words)
- The timeline of the proposed project.
- Total cost of project and basic budget breakdown, including other sources of income (achieved, pending or proposed) for the project
- The amount of support requested from the Foundation.
- Confirmation that the organisation is an eligible organisation and holds appropriate endorsements from the Australian Tax Office. (Deductible Gift Recipient status)

Enquiries which do not contain the relevant information will not be considered.



tanja liedtke foundation
inspiring dance

DETAILED SUBMISSION

If the Foundation is of the view that your project is in line with its aims and priorities, you may be invited to submit a Detailed Application with the following information:

- Evidence of endorsement by the Australian Taxation Office as a Deductible Gift Recipient.
- The membership of the Board of the organization.
- A full description of the project, and how it relates to the enrichment and advancement of Contemporary dance/theatre, and develops artistic German/Australian relationships. What is the longer-term benefit of the project, how will the project be managed.
- Details of other funding sources applied for, pending or received.
- Related supporting material – video/DVD, printed material, etc.
- Fully detailed budget of income and expenditure.
- Names of referees
- Evaluation process.

DEADLINES

Applications can be made throughout the year and will be assessed by the Foundation's Advisory Group and their recommendations will be presented to the Board of Trustees. The board meets regularly in Germany and by teleconference to Australia. The Advisory Group may also recommend approval without the necessity for a board meeting or, by recommendation to the board by communication.



tanja liedtke foundation
inspiring dance

APPROVALS

Successful applicants must comply with the relevant ATO law.

Organisations will be required to formally accept the Foundation's terms and conditions before collection of the grant and will be asked to meet the reporting requirements of the Foundation. Organisations in receipt of funds must notify the Foundation of its intention in relation to unspent funds.

Recipients must submit a report on the expenditure of grants to demonstrate that funds have been spent on the approved project and must retain receipts to substantiate expenditure.

Organisations may elect to allow the Foundation to publicise their project via newsletters, website, etc.

The Foundation will approve any publicity or recognition of its contribution prior to public release.

Eligibility

For those seeking support from Tanja Liedtke Foundation these exclusions apply:

- Organisations without Deductible Gift Recipient status. (Please note: auspicing arrangements are possible and should be investigated and arranged by the grantseeker. Eg. through Australian Cultural Fund - AbaF)
- State and federal governments
- Ongoing administration costs
- Capital and building expenditure, equipment costs
- Non-arts organisations
- Fundraising events
- Retrospective funding